

SAMPLE EP'S FOR MANDATORY PARTICIPANTS

SAMPLE EMPLOYABILITY PLAN

For referring women to WITT Career Information Sessions

WPJS EMPLOYABILITY SERVICE PLAN – 1 12 15 98 11:50
XDA307 J WIGGERT

PIN: OFFICE: 0811
NAME: COUNTY/TRIBAL UNIT: 13
*** LAST EMPLOYABILITY PLAN UPDATE: 12 07 1998 CASE MANAGER:

PROGRAM EMPLOYMENT GOALS:

PRIMARY: DOT 869	TITLE: Misc Construction Occupations
SECONDARY: DOT	TITLE:
ALTERNATE: DOT	TITLE:

RELATED GOALS: LONG TERM: Obtain employment in the skilled trades

SHORT TERM: Satisfactorily complete the WITT Pre-employment
Training Program

PARTICIPANT'S PERSONAL GOAL:
STEPS

DATE COMPLETED

- 1 CONTACT FEP WITH ANY CHANGES OR QUESTIONS
- 2 CONTACT SHERRI FILLNER FOR BUS PASS 242-4542
- 3
- 4
- 5
- 6

PF13 WPED PF14 WPAW PF15 WPJR

SAMPLE EMPLOYABILITY PLAN

For referring women to WITT Career Information Sessions

WPAS

EMPLOYABILITY SERVICE PLAN - 2

PIN: _____ OFFICE: 0811 EP WORKER: _____
NAME: _____ COUNTY/TRIBAL UNIT: 13
*** LAST EMPLOYABILITY PLAN UPDATE: _____ CASE MANAGER: _____
ACTIVITY PLAN: 6 MONTHS MAXIMUM) _____ THRU _____

ACTION STEPS OR ACTIVITY	PLANNED BEG DATE	PLANNED END DATE	PROV ID	PROV OTR	ACTUAL END DATE
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1 WITT Career Information Sessio	1 20 99	1 20 99	0252		
HRS/WK: 3 REM: MATC Commercial Avenue			CC:	TRNS:	OTR:
DEL: LOCN: 2125 Commercial Avenue, Room 264			PD:		

2 WITT Program Assessment Session	1 27 99	1 27 99	0252		
HRS/WK: 2 REM: MATC Commercial Avenue			CC:	TRNS:	OTR:
DEL: LOCN: 2125 Commercial Avenue, Room 264			PD:		

3 WITT Interview	2 01 99	2 01 99	0252		
HRS/WK: 1 REM: MATC Commercial Avenue			CC:	TRNS:	OTR:
DEL: LOCN: 2125 Commercial Avenue			PD:		

MAILED (Y/N): _____ MAILED DT: _____ SAVE EP IN HISTORY: _____

COMMENTS: _____

PF13-WPED PF14-WPAW PF15-WPJR PF16-PRINT ADD ACTIVITIES

SAMPLE EMPLOYABILITY PLAN

For referring women to WITT Pre-employment Training Program

WPJS EMPLOYABILITY SERVICE PLAN – 1 12 15 98 11:50
XDA307 J WIGGERT

PIN: OFFICE: 0811
NAME: COUNTY/TRIBAL UNIT: 13
*** LAST EMPLOYABILITY PLAN UPDATE: CASE MANAGER:

PROGRAM EMPLOYMENT GOALS:
PRIMARY: DOT 869 TITLE: Misc Construction Occupations
SECONDARY: DOT TITLE:
ALTERNATE: DOT TITLE:

RELATED GOALS: LONG TERM: Obtain employment in the skilled trades

SHORT TERM: Satisfactorily complete the WITT Pre-employment Training Program

PARTICIPANT'S PERSONAL GOAL:
STEPS DATE COMPLETED

- 1 CONTACT FEP WITH ANY CHANGES OR QUESTIONS
- 2 CONTACT SHERRI FILLNER FOR BUS PASS 242-4542
- 3 ATTEND WITT (*designated*) Pre-employment Training Program
starting on (*date*) for ("*x*" *number of weeks*)
- 4
- 5
- 6

PF13 WPED PF14 WPAW PF15 WPJR

SAMPLE EMPLOYABILITY PLAN

For referring women to WITT Pre-employment Training Program

WPAS

EMPLOYABILITY SERVICE PLAN - 2

PIN: _____ OFFICE: 0811 EP WORKER: _____
NAME: _____ COUNTY/TRIBAL UNIT: 13
*** LAST EMPLOYABILITY PLAN UPDATE: _____ CASE MANAGER: _____
ACTIVITY PLAN: 6 MONTHS MAXIMUM) _____ THRU _____

ACTION STEPS OR ACTIVITY	PLANNED BEG DATE	PLANNED END DATE	PROV ID	PROV OTR	ACTUAL END DATE
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1 WITT (<i>named</i>) Pre-employment Program			0252		
HRS/WK: 12 REM: MATC Commercial Avenue			CC: TRNS: OTR:		
DEL: LOCN: 2125 Commercial Avenue			PD:		

2					
HRS/WK: REM:			CC: TRNS: OTR:		
DEL: LOCN:			PD:		

3					
HRS/WK: REM:			CC: TRNS: OTR:		
DEL: LOCN:			PD:		

MAILED (Y/N): _____ MAILED DT: _____ SAVE EP IN HISTORY: _____

COMMENTS: _____

PF13-WPED PF14-WPAW PF15-WPJR PF16-PRINT ADD ACTIVITIES